Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GURU NANAK NATIONAL COLLEGE, DORAHA**
Name of the head of the Institution	**Dr. Narinder Singh Sidhu**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01628258560**
Mobile no.	**9878511222**
Registered Email	**gnncollegedoraha@rediffmail.com**
Alternate Email	**gnncdoraha@gmail.com**
Address	**Old Grain Market**
City/Town	**Doraha**
State/UT	**Punjab**
Pincode	**141421**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Manoj Kumar Choudhary**
Phone no/Alternate Phone no.	**01628258560**
Mobile no.	**8146556719**
Registered Email	**gnncollegedoraha@rediffmail.com**
Alternate Email	**gnnciqacdata@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gnncdoraha.edu.in/wp-content/uploads/2021/12/Aqar_report_2017_18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gnncdoraha.edu.in/wp-content/uploads/2021/12/Academic_Calendar_2018_19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**2.6**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC

07-May-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Participation in AISHE	**16-Apr-2019** **15**	**10**

| Participation in NIRF | 28-Nov-2018 20 | 10 |
| Regular meetings of Internal Quality Assurance Cell (IQAC) | 07-Jul-2018 4 | 16 |

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Guru Nanak National College, Doraha	To create social awareness	Red Ribbon Club, Department of Youth Services, Punjab	2018 365	2000
Guru Nanak National College, Doraha	OBC Scholarship	Punjab Government	2018 365	27020

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Feedback from the different stakeholder of the college: the students, the parents, the teachers, and the Alumni were collected and evaluated for the effective administration of the institution.**

• **Orientation Programme for the new students were organized by various departments at the beginning of the academic session to make them familiar with syllabus, books, rules and regulations of the college, library, code of conduct, in house as well as university semester exam pattern and working in laboratories.**

- To celebrate the 550th Birth Anniversary of Sri Guru Nanak Dev Ji, many extension lectures on moral values, religion and social awareness and a trip to Sultanpur Lodhi has been organized.

- One teacher (Dr. Manoj Kumar Choudhary, Assistant Professor in Chemistry) defended his research thesis and obtained Ph.D. degree from Panjab University, Chandigarh.

- Around 50 NCC cadets attended 18 camps including All India Thal Sainik Camp and Republic Day Camp and 4 among them have been awarded with best cadet awards in different competitions viz. flag area competition, Inter-battalion firing competition, group firing competition and drilling competition.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To boost up extension activities	To spread awareness among the farmers regarding environment conservation and crop residue management, the Extension cell of our college started a campaign to make Samrala, Doraha and Sahnewal blocks burn free, which became a distinctive activity of our college.
Efforts to enhance community services	Organized NSS Camps by Girls and Boys unit during winter break and adopted village Rajgarh and Kaddon respectively, for upliftment and moral boost.
Initiative to get sanction of skill based courses from UGC	Applied four B.Voc. Courses to UGC under NSQF scheme of MHRD and obtained approval for 3 courses under B.Voc. degree programme to be started in coming session.
To celebrate 550th Birth Anniversary of Sri Guru Nanak Dev Ji	Dedicated to 550th Birth Anniversary of Sri Guru Nanak Dev Ji, many extension lectures on moral values, religion and social awareness was organized by Moral and Religious Activity Club and a trip to Sultanpur Lodhi was organized by department of Political Science.
Efforts to enhance participation of students in Inter-college, District, State and National Level sports events.	A good number of college sportsmen, sportswomen and athletes participated in various sports competitions at Inter-college, Inter-varsity and State Level and bagged total 43 individual medals including 8 Gold, 12 Silver and 23 Bronze medals at different stages.
Efforts to find out raw talent and	Talent Hunt was organized in first week

ensure maximum participation in Zonal and Inter-Zonal Youth and Heritage Festivals	of August and prepared students for participation in Zonal and Inter-Zonal Youth and Heritage Festivals. The college students bagged thirteen 1st, ten 2nd and fourteen 3rd prizes at zonal level, and one 1st, two 2nd and one 3rd prizes at Inter-zonal level.
To organize Remedial Classes for weak students	Remedial Classes in various subjects were organized as per requirement.
To organize Bridge Courses for first year students to identify their learning level and fill the gap in studies at school and college level.	Bridge courses were organized by various departments such as Commerce, Mathematics, Economics, English, Chemistry and Physics.
To Organize Orientation programmes for new comers	Orientation Programmes for the new students were organised by various departments at the beginning of the academic session to make them familiar with syllabus, books, rules and regulations of the college, library, code of conduct, in house as well as university semester exam pattern and working in laboratories.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Guru Nanak National College Managing Board, Doraha	04-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	16-Apr-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Administration: College uses its own MIS which is designed developed by JSR Technology Pvt. Ltd. This is used for management and record keeping. All types of records such as student joining date, leave/struck off record,

	class, subject taken, university academic calendar is maintained using the software. Teachers marks attendance of students in online mode. Staff attendance is Biometric. Bar Coded I cards are issued to the students. Finance and Accounts: The College maintains transparency in its finances as all the financial transactions is recorded using AccouPro Accounting Software, from which different financial statements are generated. Different grants and funds are obtained electronically as well as through cheque from various organizations. The salaries of staff, income tax deducted at same, electricity bills are electronically transferred through NEFT. Student Admission and Support: – Once the student takes admission and deposit fee in college, the roll number is generated automatically through MIS and data of the student is ported in the college MIS. The database contains student's personal information, course information and subjects taken. This information is used to support students throughout the session for participation in various curricular activities. Examination: – The criteria of internal assessment of the students are prescribed by university which comprises of class attendance, assignment and class test performance. The assessment marks are sent to university electronically. The final examinations are conducted by the University once in each semester. For university exam data is sent to the university on the University Exam portal. The data is ported from the college MIS to the university portal electronically for the semester examination and after verification the university generates the roll numbers of the students. Library: College Library has its own library management software named as New LIBSOFT, through which books are issued and returned. In library bar coding system is used. Bar coded Icards are issued to students. The library also maintains a blog i.e. gnncdorahalibrary.wordpress.com, which provides information about the library, college news , syllabus, jobs, current information , results and provides links to eJournals/periodicals, NLIST, Newspapers etc.	

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Statutory Advisory committee comprising of senior faculty members and head of the departments prepare the academic schedule in accordance with the academic calendar provided by Panjab University Chandigarh. 2. After discussing the workload in each department with head of the department, additional faculty is recruited as per requirement. Class wise timetable is drafted and subjects are allotted by heads to faculty members as per their specialization and expertise. Each department plans and divides its syllabus into two parts for semester classes (each semester) and three parts for annual classes. The printed copy of planned division of syllabus is made available to teachers and students. This helps to keep uniform pace wherever the class is divided into more than one section. 3. Departmental meetings are held at regular intervals to ensure the timely completion of syllabus and discuss any problem with curriculum delivery. 4. Teachers are encouraged to adopt learning centric & innovative teaching techniques act ICT tools. 5. Seminars, workshops, quiz, guest lectures are held to supplement classroom teaching. Educational tours, field trips and industrial visits are carried out in a phased manner to enhance the exposure of the students. Participate learning, problem solving methods, you-tube assisted learning are also used to optimise curriculum delivery. 6. The faculty regularly updates its knowledge by attending Orientation/Refresher Course/Workshops conducted by the colleges/universities. 7. College library has a good collection of books, journals and magazines. 8. All the laboratories are updated every year as per the requirement of curriculum. 9. Many teachers of the college are members of different boards of studies. The feedback about the syllabus (if any) given by students and teachers is properly communicated by members of boards of studies in their respective meetings. 10. The record of all lectures delivered, attended and shortage of attendance if any is properly recorded. 11. Regular class tests are taken every month to track the progress of students. Performance in the tests is used to compile the internal assessment of students. Final assessment is also displayed on notice board before submitting to the university to ensure transparency and address grievances if any. 12. Structural feedback on curriculum is received from different stakeholders such as Students/Alumni/Parents etc. 13. Students are encouraged to give feedback about college and teaching methodology adopted by teachers, which is then properly analysed. It is also shared with teachers to ensure effective curriculum delivery and to identify any problem.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nill	Nill	Nil	0	Nill	Nill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nill	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nill	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
One Month Crash Course in Spoken English and Personality Development	25/05/2018	20
Two Months Vocational Course in Basics in Computer Applications in Collaboration with Department of Life Long Learning and Extension, Panjab University, Chandigarh	05/11/2018	23
30 hours course in Translation and Spoken English	26/12/2018	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Major Project (M.Sc. IT)	9
MCom	Summer Training Report & Viva Voce	16
BBA	Project Report & Viva Voce	19
MA	Field Work (Sociology)	26
BCA	Major Project and Seminar	13
BA	Training Report and Viva Voce (OMSP))	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college follows an effective feedback system to take suggestions from stakeholders of each programme. This is done to achieve an effective teaching learning environment. Feedback from students is taken in the classrooms and during tutorial meetings problems/ suggestions are taken care of and implemented wherever possible. At the year end, students fill feedback proformas to give feedback about college. Structured feedback is thus analyzed and corrective steps taken thereof. Feedback thus obtained is also shared with the staff both teaching and non teaching. Feedback is also taken through the suggestion boxes installed at different places. The faculty also gives its feedback during general staff meetings. Feedback from parents is obtained during PTM/Convocation etc. Alumni also give its feedback at time of the Convocation/Alumni Meet. The suggestions of the teachers regarding updating in curriculum are conveyed to the affiliating university through the faculty which represents various University Bodies.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	210	147	147
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1138	175	34	Nill	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
64	44	7	13	2	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution ensures academic, personal and psycho-social support to the students through a good mentoring system available in the institution. Guidance and Counseling is provided to the students, both at the academic and personal level by the faculty. They are guided for the right choice of the programmes/courses/elective subjects, opting of one or the other add on course etc. at the time of admissions. Special emphasis is laid on personal interaction between the students and teachers outside the classroom. Guidance and motivation continues throughout the year as the students are exhorted to participate in sports, cultural and co-curricular activities in order to enhance their personality. Students of this institution confide in their teachers and openly discuss their personal as well as family problems which are resolved by the faculty at the level of the student or sometimes with the involvement of their parents and the guardians as well. For change of faculty/ subject, the teachers as well as the head of the institution provide proper counseling to the students. The choice of the student and his/her performance in the lower exam passed as well as in the present class are given due consideration while allowing the change. At times, parents are also called for the benefit of the students, who have changed their subjects or faculty/programme. Guidance is also provided to advanced learners as well. They are identified on the basis of marks obtained in the lower exam passed, performance in the class, class tests. Such students are motivated to participate in co-curricular activities. They are suggested to consult extra study material. Many students have benefited from the personal and psycho-social support and guidance. Such students are in many cases identified by the teachers or are reported by their classmates/friends. The teachers have even reached out to their parents to understand the problem and find an appropriate solution. Many students, who were reluctant to continue studies due to psycho-social or economic reasons or family problem, have been convinced to continue studies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1313	64	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	64	Nill	39	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nill	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	0001	I	26/12/2018	29/03/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For continuous evaluation, the affiliating university has introduced a component of internal assessment, the proportion of which varies from course to course. This forms the formative evaluation approach. This is mainly based on house tests to be conducted at the end of each term, attendance at lectures,

snap tests, participation in discussions in class, written assignments, seminars, presentations, class performance, Mid Semester Tests etc. The criterion for internal assessment has been laid by the affiliating university. The applicability has been given due consideration while deciding it. It varies from course to course and also within the course for different subjects.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC of the college ensures that the academic calendar of the institution is prepared well ahead in the beginning of the session, keeping in mind the academic calendar of Panjab University, Chandigarh (affiliating University) for admissions and examinations. The academic calendar of the college includes the schedule of various academic and co-curricular activities to be undertaken by the institution in that particular academic session. The aim of the college academic calendar is to provide information to the students regarding the schedule of various activities of the institution such as bridge courses, remedial classes, in house and semester exams, so that they may prepare for the things accordingly. Further, the IQAC ensures that the academic calendar of the college is followed as closely as possible, subject to conditions. Besides this, departments are also asked to prepare their respective academic calendars and activity schedules for the academic and co-curricular activities of their departments. The schedules are planned in such a way as to facilitate effective and efficient delivery of curricula and to assess and evaluate, regularly and continuously the learning outcomes of the students. The co-curricular activities are meticulously planned, so that there is minimum loss of teaching-learning activity.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gnncdoraha.edu.in/wp-content/uploads/2021/12/Programme_Outccomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0504	MCom	Commerce	27	27	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gnncdoraha.edu.in/wp-content/uploads/2021/12/SSS_2018_19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	nil	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PG Department of Commerce and Business Administration	1	Nill
International	Department of Chemistry	2	3.6
International	PG Department of Physics	3	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PG Department of Commerce and Business Administration	2
Department of Economics	2
Department of English	1
Department of Music	1

PG Department of Punjabi	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evaluation of kinetic and catalytic properties of biogenically synt hesized silver nan oparticles	Mr. Manoj Kumar Choudhary	Journal of Cleaner Production	2018	2	Guru Nanak National College, Doraha	5

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Green biomimetic preparation of efficient Ag-ZnO het erojunctions with excellent photocatal ytic perfo rmance under solar light irra diation: A novel biog enic-depos ition-prec ipitation approach	Mr. Manoj Kumar Choudhary	Nanoscale Advances	2019	1	2	Guru Nanak National College, Doraha,

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	24	Nill	Nill

Presented papers	4	21	Nill	Nill
Resource persons	Nill	6	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Training Camp on Crop Residue Management and Stubble Burning	Krishi Vigyan Kendra, Samrala	2	25

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Camp-2019	Best Cadet in Flag area Competition	NCC Directorate, New Delhi	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Employment Fair	Govt. of Punjab	Training Programme for Employment fair of Government of Punjab	4	140

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

| Industry-Academia Linkage | Project Training | Sportking Synthetics Ltd. | 01/06/2019 | 20/07/2019 | 2 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Youth Forum Doraha	01/07/2015	Cycle Rally to Protect Environment	11
We Help You (WHY)	01/07/2017	Cycle Rally to Protect Environment	11
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2	1.72

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
New LIBSOFT	Partially	8.3	2007

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	**226467**	**5014047**	**507**	**141004**	**226974**	**5155051**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	**Nil**	**Nil**	**30/12/2018**

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**117**	**4**	**117**	**1**	**1**	**13**	**12**	**16**	**0**
Added	**17**	**1**	**17**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**134**	**5**	**134**	**1**	**1**	**13**	**12**	**16**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	**Nill**

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
15	**13.2**	**3**	**2.69**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In order to make teaching and learning more effective, the institution regularly upgrades and enhances its infrastructure. The Master plan of the institution has been prepared. It provides for future addition of infrastructure as well. Future projects have been prioritized. Building projects are accordingly taken up almost every year. Availability of finances is also a major deciding factor. Consistent efforts are made to gather funds for this purpose from external sources. • The institution has signed MOUs with LIBSOFT for maintenance and up-gradation of library software. • The institution has AMCs for the maintenance of computer hardware and software. • The campus is

used by the people for walks, games, yoga and the gym for exercise etc. The college charges Rs. 200/- per month from the morning walkers and Rs. 300/- per month from the gym users. The campus and infrastructure like Hall, Seminar Room and computers are often used by the administration for its training programmes, census related activities, public welfare activities and conduct of elections. • The college has a policy to modernize teaching technologies. New computers/hardware/software is being added/upgraded from time to time as per requirement. Equipment for labs is added as per requirement. • The Library Advisory Committee constituting of faculty members, librarian and two student members. They plans and helps in the purchase of books and other reading material. • Most of the staff is covered under ESI Scheme of the Government. Medical Allowance is paid to some members of the staff. The college has provided insurance cover to the students. • To make the campus user-friendly for the students with physical disabilities, ramps as well as special toilets have been constructed. • It is ensured that the available infrastructure is effectively and optimally utilized. During the lean period/hours, a number of courses in the non-formal mode are also offered to the students as well as non-students in IT, Typing, English etc. The girl's hostel, though not occupied, is used during the organization of zonal and Inter-zonal youth festivals. The playgrounds are optimally utilized and sports facilities adequately used throughout the session. A number of students and members of the staff make use of the indoor Gym, fitted with the latest exercise gadgets and training machines. The college shares some facilities like grounds, hall, gymnasium and staff quarters with Guru Nanak Model Senior Secondary School, Doraha, run by the same management. • The college has established a teaching aid cell. The members of the cell help the teachers for preparing computer-aided teaching/learning material. Special training programmes in the use of computers for the teaching staff have been conducted from time to time. • The building is regularly repaired and painted. Electrical fittings are also replaced whenever needed. Maintenance of water purifiers, Xerox machines, computer software and hardware is done through AMCs. The fire extinguishers are refilled in time. However, the equipment like generators, servos, inverters/UPS, etc. are regularly serviced and maintained. To prevent damage to sensitive equipments, we have installed servos and stabilizers.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships and Fee Concession	380	1357303
Financial Support from Other Sources			
a) National	OBC Scholarship	11	27020
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
One Month Crash Course in Spoken	25/05/2018	20	Guru Nanak National College,

English and Personality Development				Doraha
[View File](#)				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Student Enrichment Programme	253	546	Nill	51
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Libra Institute of Home Appliances, Ludhiana	26	19	Pidilite Industries Ltd. Baddi	19	7
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.Sc. IT	Computer Science	Various Institutions	Diploma in Accounting
2019	5	M.Sc.	Physics	Various Institutions	B.Ed.
2019	4	MA	Punjabi	Various Institutions	B.Ed. MA (Soc.)
2019	6	M.Com.	Commerce	Various Institutions	B.Ed., M.A. English, M.A.

2019	8	B.Sc (NM)	Science	Various Institutions	M.Sc, B.Ed
2019	3	BCA	Computer Science	Various Institutions	MCA, M.Sc(IT)
2019	16	BA	Humanities	Various Institutions	MA, LLB, B.Ed.
2019	4	BBA	Business Administration	Various Institutions	MBA, M.Com
2019	20	B.Com.	Commerce	Various Institutions	MBA, M.Com, B.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
TOFEL	43

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Interclass Badminton Competitions Boys	College Level	32
Interclass Volly Ball Competitions (Boys)	College Level	36
Interclass Kho-Kho Competitions (Girls)	College Level	90
Annual Athletic Meet	College Level	600
Talent Hunt (Cultural Programmes)	College Level	245
Founder's Day Celebration	College Level	110

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze medal	National	1	Nill	1	Harjot Singh

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To encourage student's participation in the development of the institution and to address their grievances, the college has a Students Welfare Council. The students who are outstanding in different fields such as Academics, Sports, NCC, NSS, Youth Services, Cultural Activities, Press Club etc., are nominated as its members. The students are given representation in the editorial board of the college magazine 'UDAR' as student editor of the English, Punjabi, Hindi, Science, Commerce and Management sections. The creative potential of the students is channelized. They are constantly guided by the teacher editor about the nuances of creative writing which hones their skills. The various activities undertaken by above mentioned bodies also help in inculcating them organisational and presentational skills. Meetings of the council are held in which the students give feedback on curricular aspects, improvement of the infrastructure, facilities and other student related issues. Council members take active part in all the functions of the College and help to organize them under the guidance of the teachers.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

170

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization, Delegation and participative management are the important hallmarks in the administration of the college. The following are the two important practices which are in vogue in the college for the last many years. 1. The management functions through its executive which is an elected body. It has Principal as Ex-officio member with three elected staff members represents the teaching staff in management and put their views in discussions of management meetings. The Governing Body meets twice a year for overall planning of the college. 2. The administrative responsibilities of the college have been well distributed among faculty members and non-teaching staff. The functioning of the college is democratic and decentralized. All major decisions regarding internal day to day working are taken by statutory advisory committee which comprises of senior faculty. The college has constituted various other committees viz. time-table committee, library advisory committee, amalgamated fund committee, discipline committee, extension cell, career guidance and counselling bureau etc. The decisions taken by advisory committee are planned and implemented by Deans/Conveners of above mention committees or head of the departments in consultation with other members. The various decisions regarding working of departments like distribution of workload, organizing extension lectures/seminars, conducting capability enhancement activities are decided by head of the department in consultation with concerned faculty members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the college is affiliated to Panjab University, Chandigarh, so the curriculum is designed by University which is followed by the college. However, some faculty members represent the college as members of various academic bodies of university like academic council, board of studies, added faculty members and play a key role in framing and revising the syllabus from time to time. The recommendations made by these faculty members are based on feedback taken from students, parents and other stakeholders
Teaching and Learning	• Academic calendar of the institution is planned before the beginning of the session. • The syllabus of each subject is unitized term wise and printed copy of the same is provided to the students. • Assignments, seminars, group discussions, presentation practices, debates, quiz, wall posters, audio visual aids , question answer session, class tests, snap tests, writing of project reports, case studies, field work , net surfing, workshops, surveys, mock-elections, real life events form an integral part of teaching learning process. • Training is provided to the teachers to ensure effective use of ICT.
Examination and Evaluation	The institution follows the norms of Punjab university with regard to examination. To evaluate the performance of students mid semester tests and class tests are conducted. • For ensuring transparency, the answer sheets of house tests are shown to the students. • Internal assessment based on the marks secured by the students in these tests, attendance and practical work assigned (as per the university norms.) is displayed on the notice board. • Performance of students is discussed by department head with teachers in department meetings. • To evaluate the performance of teaching

		and learning, feedback is taken from students.
Research and Development		The college has budgetary provisions earmarked for research and development purpose. The amount is used to organize extension lectures and provide additional funds for seminars/conferences, if needed The research committee has recommended some measures to ensure that this amount is utilized optimally for research activities. • The research committee encourages the faculty to apply for minor and major research projects. • Duty leave is allowed to faculty members to attend seminar/conferences • Seed money is given to staff for carrying out their research projects. • Facility of wi-fi and open access library is provided to staff for carrying out research work.
Library, ICT and Physical Infrastructure / Instrumentation		Library:-. The Library has a Library Advisory Committee. It constitutes of faculty members and two student members. It plans and helps in the purchase of books and other reading material. The library is a consistently growing component of the institution. Requisition of books, journals and magazines to be purchased is demanded from departments every year. IT:- The software (JSR Technologies) is updated regularly for which AMC has been signed with outside agencies. Physical Infrastructure:- Infrastructure of the college is upgraded as per requirement. New computers/hardware/software are added/upgraded from time to time. Equipment for labs is added as and when required.
Human Resource Management		• As per workload of each department, appointments are made purely on merit basis without any racial discrimination as per university norms and workload is assigned as per UGC guidelines. • The administrative responsibilities have been well distributed among faculty members and non-teaching staff. • Participative decision making approach is followed in the institution. • Performance of non-teaching staff is monitored by office superintendent and the Principal. • Faculty members are encouraged to participate in career advancement activities like Refresher Courses/Orientation Courses/Workshops.

Industry Interaction / Collaboration	• The institution interacts with the industry for training, placements and providing facilities to carry out various projects by the students. • People from industry occasionally visit for training and placement of students.
Admission of Students	• Admission to the college is done without any religious, caste or racial discrimination. • Admissions are done either on merit basis and /or on the basis of availability of seats. • Merit list is displayed (where admission is on the basis of merit) on the notice board few days before the date of commencement of admissions. • Teachers sitting on help desk facilitate the students to choose the course/subjects as per their interest. • The admission committees screen the applications to check the eligibility of candidates. • Rules of reservation of seats are followed while admitting a student.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	ICT is effectively used for planning and development. The college feedback system also helps the authorities to plan for future. The information regarding teaching-learning process, college infrastructure and other activities done in the college is gathered in feedback from which helps in planning of future course of action.
Administration	College uses its own MIS designed developed by JSR Technology Pvt. Ltd. This is used for management and record keeping. All types of records such as student joining date, leave/struck off record, class, subject taken, university academic calendar is maintained using the software. Teachers marks attendance of students in online mode. Staff attendance is Bio-metric. Bar Coded I cards are issued to the students.
Finance and Accounts	The college maintains transparency in its finances as all the financial transactions are recorded using AccouPro Software, from which different financial statements are generated. Different grants and funds are obtained electronically as well as through cheque from various organizations. The salaries of staff, income tax deducted at same, electricity bills are

	electronically transferred through NEFT.
Student Admission and Support	Once the student takes admission and deposit fee in college, the roll number is generated automatically through MIS and data of the student is ported in the college MIS. The database contains student's personal information, course information and subjects taken. This information is used to support students throughout the session for participation in various curricular activities.
Examination	The criterion of internal assessment of the students is prescribed by university which comprises of class attendance, assignment and class test performance. The assessment marks are sent to university electronically. The final examinations are conducted by the University once in each semester. For university exam data is sent to the university on the University Exam portal. The data is ported from the college MIS to the university portal electronically for the semester examination and after verification the university generates the roll numbers of the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
Workshop on 'Capacity Building for Faculty members and Researchers'	1	22/12/2018	22/12/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	39	Nill	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Maternity leave for female staff • Medical leave • Rent free accommodation • Loan/ Advance Facility • Employee State insurance scheme for the employee/workers whose monthly salary does not exceed Rs. 21000/- and Rs. 25000/- per month for person with disability • Gratuity and leave encashment at the time of retirement	• Maternity leave • Rent Free Accommodation • Loan/ Advance Facility • Employee state Insurance Scheme • Gratuity and leave encashment at the time of retirement • Fee concession to the kins of non-teaching staff • Free Summer Winter Season uniform for support staff	• Various types of scholarships: Student scholarship fund/ Endowment Fund • Student Aid Fund for financially weak students • Refreshment/diet money to students participating in Cultural (Youth Festival etc.) and Sports Activities. • Youth Welfare Fund for Youth Leadership Camp • Book Bank facility for financially weak students • Facility of extra books issuing for brilliant students • Fee concessions • Bus service for girls students • Fee payment in instalments • Cadet Amenity Fund for NCC Camps • NSS Funds for NSS Camps • Sports kits and dresses to participate in sports cultural activities • Coaching facility for participation in sports and cultural activities • Canteen facility • Free Hostel facility for girls students preparing for cultural and sports competition

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- Every bill which comes to the accounts branch is supported by required a proper and valid document which is afterwards verified by office superintendent, Accountant, Bursar of the college. Bursar also ensures that proper purchase procedure has been followed for the purchase of items and finally the bill is passed by the college principal. After the payments, charted accountant of the college check all the transactions periodically. • Internal Audit is done by Deputy Controller (Finance and Audit), Finance Department, Panjab, Ludhiana. • External Audit is done by AG Audit, Indian Audit and Account Department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mr. Kamaljeet Kataria	36950	Student Fees

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Not Applicable

6.5.3 – Development programmes for support staff (at least three)

- Training of use of fire extinguishers is provided to newly appointed support staff • MIS Training to newly appointed Non-Teaching Staff • Training on the use of ICT provided to the Non-Teaching Staff especially at the time of Admissions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To make Extension Activities more focussed, Village Begowal and Bowani were separately adopted by the two NSS units of the college. • To sensitise the students on different career options after Graduation and Post Graduation, Career Guidance Week was organised, in which eminent scholars from different universities/organisations interacted with the students. • Two buses were purchased to facilitate the girls students coming from the rural interior. • Major Facelift and renovation drive was carried out.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC meeting	07/07/2018	07/07/2018	07/07/2018	16

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extension Lecture on Holistic Health through Yoga Meditation	04/03/2019	04/03/2019	58	22
Extension Lecture on Violence Against Women	19/03/2019	19/03/2019	55	22
Extension Lecture on Importance of Moral Values, religion, social awareness & women empowerment	07/01/2019	07/01/2019	78	Nill
Declamation Contest on Women Empowerment on World Girl Child Day	24/01/2019	24/01/2019	27	8
Debate on "Is there too much pressure on Girls to be Perfect Human Being?"	28/08/2018	28/08/2018	58	25
Short Movie Show on Gender Sensitization	09/03/2019	09/03/2019	63	39
Extension Lecture on Gender Issues and Gender Problems	15/03/2019	15/03/2019	59	27

Extension Lecture & Practical demonstration of Sanitary Napkin Vending Machine	29/08/2018	19/09/2018	580	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Environment Consciousness is spread through rallies, street plays and cleanliness drives conducted by the Extension Cell of the College. • For energy conservation the institution has replaced almost all the CFL sources with LED light bulbs and tubes. • The administrative office, canteen and some of the class rooms have been restructured so that enough natural light is available. • The institution has installed a Solar Power Plant of 3 KW capacity. Its power supply is used in the administrative building during day time and for security cameras and lights at night. • For Carbon Neutrality the institution installed generator sets of 125 kva, 82 kva and 32 kva, which are used as per load requirement to conserve fossil fuel. • The generators are properly tuned and serviced. • A vermi-compositing unit has also been set up to avoid burning of organic waste. • The institution has a lush green campus. More than 500 trees and shrubs have been planted on the campus during the last five years. • The institution organizes extension activities for the benefit of society to promote tree plantation. • NSS unit of the college carries out plantation drives. • No hazardous waste is generated. Chemical waste generated in the Chemistry lab is drained with lots of water as per lab manuals. • E-waste is disposed of by selling it to vendors for reuse.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	10	10	18/09/2018	168	Creating Environment Consciousness	Stubble Burning	28
2019	1	1	13/03/2019	1	Blood Donation Camp	Importance of Blood Donation	82
2019	1	1	13/03/2	1	Medical	Importa	270

			019		and Eye Check-up Camp	nce of Health and Vision	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For students (Prospectus) For Aims Objectives, Code of Conduct, Anti Ragging Rules	05/06/2018	The College follows the professional code of conduct specified by the UGC, Panjab University, Chandigarh and Punjab Government. The code for students is published in college prospectus. Teachers also communicate the code to the students in respective classes. It is also ensured by the faculty that the code is being duly followed by the students.
For Teachers and Non-teaching staff (UGC Gazette)	10/07/2018	There is well defined code of conduct for teaching and non-teaching staff reported in latest UGC Gazette, published by Government of India. The code given in gazette is also displayed on college website. The code for the staff is conveyed to them through staff meetings conducted time to time. The Principal ensures that the teaching and non-teaching staff follows the code appropriately.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annual Athletic Meet	26/02/2019	27/02/2019	600

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The institution has a lush green campus. More than 500 trees and shrubs have been planted on the campus during the last five years. • For energy conservation the institution has replaced almost all the CFL sources with LED light bulbs and tubes. • The institution has installed a Solar Power Plant of 3 KW capacity. Its power supply is used in the administrative building during day time and for security cameras and lights at night. • For Carbon Neutrality the institution installed generator sets of 125 kva, 82 kva and 32 kva, which are used as per load requirement to conserve fossil fuel. • A vermi-compositing

unit has also been set up to avoid burning of organic waste. • E-waste is disposed of by selling it to vendors for reuse.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://gnncdoraha.edu.in/wp-content/uploads/2021/12/Best_Practices_2018_2019.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
http://gnncdoraha.edu.in/wp-content/uploads/2021/12/Institutional_distinctiveness_2018_19.pdf

8.Future Plans of Actions for Next Academic Year

• Feedback from parents, employers and alumni to be strengthened. • Use of ICT by staff be strengthened. • More value-added courses imparting transferable and life skills be offered in non-formal mode. • Orientation Programmes, Library visits, Bridge courses to be continued in the coming session as well. • Computer Facility Room be visited more frequently by staff and students to hone their Computer based competencies. • Remedial classes to be conducted more vigorously. • More Research projects be assigned to students especially those doing post-graduation. • Research temperament to be promoted among the faculty. • Faculty to initiate best practices/Innovations. • Seed money to be utilized for undertaking research activities. • Collaboration with industry, NGO's, Social Welfare organizations etc to be strengthened • More placements drive to be undertaken by the Placement Cell. • The activity carried out by the extension cell to prevent stubble burning proved to be fruitful and encouraging. Hence, it was decided to continue this practice in a more enthusiastic and vigorous manner by adopting more villages.